

**INVITATION FOR EXPRESSION OF INTEREST FROM INDUSTRIES TO PROVIDE  
INTERNSHIP PROGRAMMES TO ITI STUDENTS WITH INDUSTRIAL EXPOSURE AND  
EQUIP THEM WITH NECESSARY SKILLS FOR EMPLOYMENT**

Expression of Interest is invited from well established MSME Units and Large Scale industries located within Tamilnadu and nearby States to provide Internship Training and to provide Placement to the trainees of Government ITIs run by Department of Employment and Training.

**1. INTRODUCTION ABOUT Industrial Training Institutes (ITI)**

Industrial Training Institutes (ITI) are training institutes set up as per the norms of Directorate General of Training (DGT), Ministry of Skill Development and Entrepreneurship (MSDE), Govt. of India and affiliated to National Council for Vocational Training (NCVT) and run long term training programmes under Craftsmen Training Scheme. They offer range of vocational and skill training courses covering a large number of Engineering / Non-engineering courses with an objective to provide skilled workforce to the industries as well as self-employment of youth.

ITIs provide vocational training courses leading to lifelong career in one or two year skill courses. ITIs have been designed to impart basic skills and knowledge in the designated trades so as to prepare trainees as semi-skilled / skilled workers for gainful employment as well as for self-employment.

ITIs plays a vital role in economic development of the country especially in terms of supplying skilled manpower to industries. Properly trained skilled manpower is the demand of the industry, which is being regularly supplied by hands-on skill training through ITIs.

Now Government of Tamilnadu have introduced internship training programme to the trainees of Government ITIs with a target of 10000 trainees per year.

**2. Internship Period**

The total internship period is for 3 months (25 days per month, with duration of 8 hours per day) of which 50% of period will be during the training period of the trainees and the remaining 50% will be done after completion of the final examinations.

**3. Selection of Trainees**

The trainees shall be selected for internship training by conducting campus interviews at the ITI campus by the selected / empanelled companies / industries that are willing to provide internship training with one year placement to the trainees of Government ITIs. The placement officer in Government ITIs will coordinate and arrange for campus interviews.

#### **4. Benefits to the industries**

The industries which select the trainees shall provide 3 months internship training at free of cost and after completion of internship they shall provide employment to the trained workforce at least for a period of one year. The industries which provide internship to the trainees will be benefitted in the following ways:

(a) **Time saving** : The industry need not spend much of additional time to train the trainee once again, as the 50% internship training is provided to the trainees during the training period itself and remaining after completion of the final examinations and as a result, the trainee will be industry ready to take up the job.

(b) **Salary saving:** The cost of boarding and lodging @ Rs.300/- per day will be borne by the State Government during the internship period of 3 months split into two spells of each one and a half month period which results in saving of salary to the trainees on industry part.

(c) **Training cost to industries:** The industries which offer internship training will be provided with a training cost @ Rs.38/- per hour per trainee as per rules in force under Tamil Nadu Skill Development Corporation.

#### **5. Eligibility for Industries**

- (i) The industries shall provide employment to atleast 75% of the trainees after completion of internship training at least for a period of one year, desirably for two years.
- (ii) Industries should provide internship training in the relevant trades only.
- (iii) The industries which are covered under MSME shall take a minimum of 5 trainees and Large Scale industries shall intake a minimum of 25 trainees for internship training.

#### **6. Selection of Industries**

- (a) Completed application in a sealed cover should reach the Commissioner of Employment and Training, Alandur Road, Guindy, Chennai-600032.
- (b) The applications received for empanelment will be scrutinized and selection will be made by a Committee headed by Commissioner of Employment and Training which will take in to account the organizational capacity, financial strength and previous experience (if any).
- (c) The decision of the Committee in such selection will be final.
- (d) A Memorandum of Understanding (MoU) have to be executed by the selected / empanelled industries with this Department.

for Commissioner of Employment  
and Training

**EXPRESSION OF INTEREST PROFORMA**

**INTERNSHIP TRAINING TO GOVERNMENT INDUSTRIAL TRAINING INSTITUTE  
TRAINEES**

1	Name and Address of the industry with year of Establishment		
2	Phone Number, Fax No. & E-mail		
3	Statutory Details of Financial matters (License No. / Sales Tax Regn. No. / PAN etc) Bank account for making payments with RTGS details		
4	Name of the Chief Executive Officer and other Functionaries		
5	Form of organization State the act under which registered and registration date (enclose a copy)		
6	Industry category (tick whichever is applicable)	<b>Manufacturing</b>	<b>Service</b>
7	Line of Activity at present engaged by the industry with Sector		
8	Capacity of the Industry		
	i)	No. of employees working at present	
	ii)	Availability of Machineries and Equipments	
	iii)	No. of trainees that can be accommodated by the industry for this training	

9	Financial Status of the industry. Turnover details for the past 3 years to be provided (Audited financial statement to be enclosed)	
10	Details of any other similar internship training imparted by the industry in the previous years (copy of the same to be enclosed)	
11	Details of facilities available with the industry	
	i) Whether any lodging facility available in the industry for the internship trainees	
	ii) Canteen facility	
	iii) Any other facilities	
12	Willingness for Expression of Interest for the Internship Training to Government ITI Trainees	

**CERTIFICATE**

1. Certified that all the particulars furnished above are true to the best of my knowledge
2. Certified that we shall execute MoU with the Department after empanelment
3. Certified that the minimum 75% of the trainees will be given placement in our establishment for a minimum period of one year after the completion of the internship training.

Signature of the Authorised signatory

Name :

Designation :

Date :

Office seal

for Commissioner of Employment  
and Training