

DEPARTMENT OF EMPLOYMENT AND TRAINING (TRAINING WING)

Craftsmen Training was under the control of Government of India, Ministry of Labour and Employment till 1.11.1956. The administration of Craftsmen Training was transferred to Government of Tamil Nadu on 1.11.1956 A.N. In Tamil Nadu, Craftsmen Training was under the control of Director of Industries and Commerce till 1963 and thereafter new department was formed.

Since the time of its inception, this Department is playing a vital role in the field of Vocational Training and in shaping the craftsmen to meet the existing as well as future manpower requirement through vast network of ITIs in the State. To ensure a steady flow of skilled manpower and to reduce the unemployment problem among the educated youth, this Department is implementing various skill training programmes.

Main skill Development Schemes implemented by the Department

- I. Craftsmen Training Scheme (CTS)
- II. Apprenticeship Training Scheme (ATS)
- III. National Apprenticeship Promotion Scheme (NAPS)
- IV. Industrial Schools (IS)
- V. State Board of Vocational Training (SBEVT)
- VI. Up-gradation of Government ITIs under PPP mode
- VII. Skill Strengthening for Industrial Value Enhancement (STRIVE)
- VIII. Model ITI

I. CRAFTSMEN TRAINING SCHEME

Long Term skill training programmes are provided to the students through Government ITIs and Private ITIs in the State.

- **Government Industrial Training Institutes:** In Tamil Nadu, 90 Government Industrial Training Institutes are functioning which includes 10 Government ITIs for women, two for Scheduled Caste, six for Scheduled Tribe and one for jail inmates
- **Trades:** Training is imparted in 61 Engineering and 28 Non- Engineering trades.
- **Admission:** Every year admission is made during the month of June / July through centralized online Counseling based on merit and communal rotation.

- **Trainees Enrolled**

Sl. No	Classification	No. of ITIs	Physical Target			Financial Target		
			Sanctioned Strength	Trainees on roll	%	Allotment (Rs in Lakhs)	Expenditure (Rs in Lakhs)	%
1	General ITIs	71	35,986	30,944	85	2,391.79	2,279.42	95
2	Scheduled Castes	2	464	441	95			
3	Scheduled Tribes	6	1,336	1,261	94			
4	Women	10	3,464	2,691	77			
5	Prison Inmates	1	208	85	40			
Total		90	41,458	35,422	85			

- **Eligibility for Admission:** 8th pass or 10th pass.
- **Age Criteria:** 14 to 40 years. No upper age limit for girls/Women.
- **Duration of Training:** 6 months, 1 Year and 2 Years based on the trades.
- **Fee Structure:** No fees
- **Stipend:** Monthly stipend @ Rs.750/- to all the trainees
- **Testing:** All India Trade Test is conducted by National Council for Vocational Training (NCVT) under Annual exam pattern.
- **Certification:** Successful trainees are awarded with National Trade Certificate (NTC).
- **Employment:** Job opportunities as Technicians or Self Employment
- **Placement:** 84% in the last year.

Private Industrial Training Institutes

- There are 489 NCVT affiliated Private ITIs in the State in producing skilled manpower.
- Its total seating capacity is 79,626 out of which, this year 24,387 trainees are undergoing skill training.

Augmentation of Training Capacity

- 29 new ITIs have been established in the State at Bodi, Veppalodai, Aruppukottai, Radhapuram, Thiruvaiyaru, Karumandurai, Anaicutti, Gudalur, Jamunamaruthur, Kolli Hills, Manikandam, Chinnasalem, Kattumannarkoil, Vadakarai, Kadayanallur, Udumalaipet, Orthanadu, Viralimalai, Tindivanam, Alathur, Sattur, R.K.Nagar, Central Prison Trichy, Vaniyambadi, Kottur, Gobichettyalayam, Perumbakkam, Sembodai and Oragadam.
- The establishment of these ITIs has added a capacity of 6,302 seats enabling rural youth to undergo employable skill training.
- 50 new trades in 53 Government ITIs have added another 2510 seats in emerging sectors viz., Technician Medical Electronics, Technician Power Electronics, Operator Advanced Machine Tools, Tool & Die Maker, Fire Technology & Industrial Safety Management, Drone Pilot, Smart Phone Technician etc.,

Women Empowerment through Skill Training

- Skill development courses are being offered under Craftsmen Training Scheme exclusively for women candidates through 10 Government ITIs in Guindy, Ambattur, Aundipatti, Dindigul, Madurai, Coimbatore, Salem, Nagercoil, Cuddalore, Pullambadi and separate women wings in Thanjavur, Ramanathapuram, Hosur, Pudukottai and Paramakudi are functioning with total seats of 3,464.
- This year 2,691 women trainees are undergoing training in these ITIs.
- Further, 30% of seats in all Government Industrial Training Institutes are reserved for women candidates.

Differently abled

- A reservation of 5% seats is earmarked for differently abled trainees on the total sanctioned strength in all ITIs.
- In three Government ITIs viz., Guindy, Ulundurpet and Nagercoil, skill training is imparted in Fitter trade exclusively to deaf and dumb youth.

Common Admission Process

- Centralised Online counselling is conducted through URL: www.skilltraining.tn.gov.in.

- Selection is made on merit basis duly following communal rotation.
- The candidates exercise the option of choosing the ITI and trade of their choice to undergo skill training.

Training Cost to Private ITIs borne by State Government

- For the candidates who are selected under Government quota and allotted to the private ITIs through online counselling, training cost @ Rs.10,000/- per trainee in rural areas and Rs.12,000/- per trainee in urban areas is being reimbursed.
- 12,488 trainees have been admitted in Private ITIs under Government quota and an expenditure of Rs 6.00 Crore has been incurred for the year 2020-21.

Motivation to Trainees

Apart from skill training free of cost, the trainees of Government and Government Aided Private ITIs are provided with the following benefits.

1. Bus Pass
2. Two sets of uniform and one pair of shoes
3. Bi-cycle
4. Stipend of Rs 750/- per month
5. Laptop
6. Text books and drawing instruments
7. Trade consumables for practical works
8. Self employment Tool kits to trainees.
9. Paying of CBT examination Fee on behalf of regular students of Govt. ITI's to DGT.

Admission Schedule

1.	The approximate time of advertisement for admission in Industrial Training Institutes	3 rd or 4 th week of May every year depending on the publication of 10 th std examination results.
2.	Cost of application form	Rs. 50/-
3.	Website Address	www.skilltraining.tn.gov.in
4.	The last date for sending filled in applications through online	Normally 15 days from the date of publication of 10 th std exam results.

5.	The total number of Government Industrial Training Institutes in Tamil Nadu	90
	Exclusively for Women	10
	Women Wing in Government Industrial Training Institutes	5 (Thanjavur, Hosur, Ramanathapuram & Pudukottai, Paramakudi)
	Only for Scheduled Caste	2 (Vadakarai & Chidambaram)
	Only for Scheduled Tribes	6 (Sankarapuram, Anaikatti, Karumandurai, Gudalur, Kollimalai & Jamunamarathur)
6.	The date of commencement of training	1 st August, every year.

MINIMUM QUALIFICATION FOR ADMISSION IN THE INDUSTRIAL TRAINING INSTITUTES

1.	Educational qualification	
	Total Number of Trades in which training is imparted. (List as per annexure B)	89
	73 Trades	10 th Passed
	16 Trades	8 th Passed
2.	Age Limit	14 to 40 years
	For Women	No Upper Age Limit
3.	Training Period	
	Six Months Trades	02
	One Year Trades	50
	Two Year Trades	37

Annexure B
LIST OF ENGINEERING AND NON- ENGINEERING TRADES TAUGHT
IN GOVERNMENT INDUSTRIAL TRAINING INSTITUTES IN TAMIL
NADU (AUGUST 2021) UNDER NATIONAL COUNCIL FOR VOCATION
TRAINING (NCVT) PATTERN AND STATE COUNCIL FOR
VOCATIONAL TRAINING (SCVT) PATTERN.

I. ENGINEERING TRADES

Sl. No.	Name of the trade	Qualification	Period of Training
1	Carpenter	8 th Passed	1 Year
2	Draughtsman (Civil)	10 th Passed	2 Years
3	Draughtsman (Mechanical)	10 th Passed	2 Years
4	Electrician	10 th Passed	2 Years
5	Electronic Mechanic	10 th Passed	2 Years
6	Fitter	10 th Passed	2 Years
7	Foundry man Technician	10 th Passed	1 Year
8	Information Communication Technology system Maintenance	10 th Passed	2 Years
9	Instrument Mechanic	10 th Passed	2 Years
10	Instrument mechanic (Chemical Plant)	10 th Passed	2 Years
11	Industrial painter	10 th Passed	1 Year
12	Lift & Escalator Mechanic	10 th Passed	2 Years
13	Machinist	10 th Passed	2 Years
14	Machinist (Grinder)	10 th Passed	2 Years
15	Maintenance Mechanic (Chemical Plant)	10 th Passed	2 Years
16	Mason (Building Construction)	8 th Passed	1 Year
17	Mechanic (Agriculture Machinery)	10 th Passed	2 Years
18	Mechanic (Diesel)	10 th Passed	1 Year
19	Mechanic (Motor Vehicle)	10 th Passed	2 Years
20	Mechanic (Tractor)	10 th Passed	1 Year
21	Mechanic Auto Electrical and Electronics	10 th Passed	1 Year
22	Mechanic Machine Tool Maintenance	10 th Passed	2 Years
23	Mechanic Two and Three Wheeler	10 th Passed	1 Year
24	Technician Mechatronics	10 th Passed	2 Years
25	Painter (General)	10 th Passed	2 Years

Sl. No.	Name of the trade	Qualification	Period of Training
26	Plastic Processing Operator	10 th Passed	1 Year
27	Plumber	10 th Passed	1 Year
28	Pump Operator cum Mechanic	10 th Passed	1 Year
29	Refrigeration and Air Conditioning Technician	10 th Passed	2 Years
30	Sheet Metal Worker	8 th Passed	1 Year
31	Surveyor	10 th Passed	2 Years
32	Textile Mechatronics	10 th Passed	2 Years
33	Textile Wet Processing Technician	10 th Passed	2 Years
34	Tool and Die Maker (Press Tools, Jigs and Fixtures)	10 th Passed	2 Years
35	Turner	10 th Passed	2 Years
36	Welder	10 th Passed	1 Year
37	Wireman	8 th Passed	2 Years
38	Marine Engine Fitter	10 th Passed	1 Year
39	Information Technology	10 th Passed	2 Years
40	Civil Engineering Assistant	10 th Passed	2 Years
41	Welder GMAW & GTAW	8 th Passed	1 Year
42	Welder (Fabrication & Fitting)	8 th Passed	1 Year
43	Welder (Structural)	8 th Passed	1 Year
44	Welder (Pipe)	8 th Passed	1 Year
45	Welder (Welding & Inspection)	8 th Passed	1 Year
46	Spinning Technician	10 th Passed	2 Years
47	Computer Hardware and Network Maintenance	10 th Passed	1 Years
48	Mechanic Auto body Painting	10 th Passed	1 Year
49	Mechanic Auto body Repair	10 th Passed	1 Year
50	Operator Advance Machine Tools	10 th Passed	2 Years
51	Solar Technician (Electrical)	10 th Passed	1 Year
52	Architectural Draughtsman	10 th Passed	2 Years
53	Marine Fitter	10 th Passed	2 Years
54	Tool and Die Maker (Dies and Moulds)	10 th Passed	2 Years
55	Vessel Navigator	10 th Passed	2 Years
56	Mechanic Motor Cycle	10 th Passed	1 Year

Sl. No.	Name of the trade	Qualification	Period of Training
57	Electroplater	10 th Passed	2 Years
58	Technician Medical Electronics	10 th Passed	2 Years
59	Interior Design and Decoration	10 th Passed	1 Years
60	Technician Power Electronics Systems	10 th Passed	2 Years
61	Pattern Maker	10 th Passed	2 Years

II. NON-ENGINEERING TRADES

Sl. No.	Name of the trade	Qualification	Period of Training
1.	Computer Aided Embroidery and Designing	10 th Passed	1 Year
2.	Computer Operator and Programming Assistant	10 th Passed	1 Year
3.	Food Production (General)	10 th Passed	1 Year
4.	Sewing Technology	8 th Passed	1 Year
5	Desk Top Publishing Operator	10 th Passed	1 Year
6.	Digital Photographer	10 th Passed	1 Year
7.	Dress Making	10 th Passed	1 Year
8.	Surface Ornamentation Techniques(Embroidery)	8 th Passed	1 Year
9.	Fashion Design Technology	10 th Passed	1 Year
10.	Front Office Assistant	10 th Passed	1 Year
11.	Leather Goods Maker	8 th Passed	1 Year
12	Foot Wear Maker	8 th Passed	1 Year
13	Stenographer Secretarial Assistant-English	10 th Passed	1 Year
14	Food and Beverage Service Assistant	10 th Passed	1 Year
15	Multimedia and Animation & Special Effects	10 th passed	1 Year
16	Cosmetology	10 th Passed	1 Year
17.	Fire Technology and Industrial safety management	10 th Passed	1 Year
18.	Finance Executive	10 th Passed	1 Year
19.	Floriculture & Landscaping	10 th Passed	1 Year
20.	Health Sanitary Inspector	10 th Passed	1 Year
21.	Old Age Care	10 th Passed	1 Year

Sl. No.	Name of the trade	Qualification	Period of Training
22.	Secretarial Practice (English)	10 th Passed	1 Year
23.	Dental Laboratory Equipment Technician	10 th Passed	2 Years
24.	Stenographer – (Tamil)	10 th Passed	1 Year
25.	IoT Technician (Smart Health Care)	10 th Passed	1 Year
26.	Remotely Piloted Air Craft (Drone Pilot)	10 th Passed	6 months
27.	Smartphone Technician Cum App Tester	10 th Passed	6 months
28.	Physiotherapy Technician	10 th Passed	1 Year

OTHER INITIATIVES

- ❖ In order to fulfill the infrastructure gap in Government ITIs and to improve employment opportunities of ITI trainees by providing **updated machineries and equipment**, procurement at a cost of Rs.30.00 Crores is under progress.
- ❖ **Internship training programme** is being conducted in collaboration with industries to 10,000 trainees for industrial exposure and equip them with necessary skills for immediate employment.
- ❖ **New advanced / high-end trades** such as Medical Electronics, Architectural Assistant, Auto body Repairing & Painting, Operator Advanced Machine Tools, Tool & Dye making, Technician Power Electronics, Machinist, Mechanic Refrigeration & Air-conditioning and Fire Technology & Industrial Safety Management, Smart Phone Technician, Drone Pilot are introduced in Government ITIs.
- ❖ **E-content** according to syllabus in English and Tamil have been provided to all Government ITIs in 14 trades which would help the trainees to understand the curriculum much easier in a virtual way.
- ❖ As the trainees have to depend on employment in Industries for their livelihood a **Placement Officer in the cadre of Training Officer in each ITI** has been appointed to carry out the Placement work.
- ❖ Apart from the above, for a continuous and smooth flow of teaching, **service period of the instructors of ITIs** in the category of Junior Training Officers, Assistant Training Officers and Training Officers has been extended till the end of academic year ie., July of every year.

- ❖ Personal Protective Equipment are being distributed to the trainees of Government ITIs to make safe training atmosphere
- ❖ The trainees of Mechanic Motor Vehicle trade are being provided with training in maintenance of e-vehicles which is first of its kind in the Country at a cost of Rs.5.98 Crore
- ❖ Tool kits are being provided to successful trainees of self employable trades to create entrepreneur skills.

LIST OF GOVERNMENT INDUSTRIAL TRAINING INSTITUTES

S.No	District	Place of Government ITI
1	Perambalur	Alathur
2	Tirunelveli	Ambasamuthram
3	Tiruvallur	Ambattur
4	Tiruvallur	Ambattur (Women)
5	Coimbatore	Anaicutti
6	Ariyalur	Andimadam
7	Ranipet	Arakkonam
8	Ariyalur	Ariyalur
9	Virudhunagar	Aruppukottai
10	Theni	Aundipatti (Women)
11	Theni	Bodi
12	Madurai	Chekkalurani
13	Chengalpattu	Chengalpattu
14	Cuddalore	Chidambaram
15	Kallakurichi	Chinna Salem
16	Coimbatore	Coimbatore + III rd Shift
17	Coimbatore	Coimbatore (Women)
18	The Nilgiris	Coonoor
19	Cuddalore	Cuddalore
20	Cuddalore	Cuddalore (Women)
21	Tirupur	Dharapuram
22	Dharmapuri	Dharmapuri
23	Dindigul	Dindigul
24	Dindigul	Dindigul (Women)
25	Erode	Erode
26	The Nilgiris	Gudalur
27	Chennai	Guindy
28	Chennai	Guindy (Women)

29	Erode	Gobichettipalayem
30	Krishnagiri	Hosur
31	Tiruvannamalai	Jamunamarathur
32	Tenkasi	Kadayanallur
33	Sivagangai	Karaikudi
34	Salem	Karumandurai
35	Karur	Karur
36	Cuddalore	Kattumannarkoil
37	Namakkal	Kollihills
38	Tiruvarur	Kottur
39	Madurai	Madurai + III rd Shift
40	Madurai	Madurai (Women)
41	Trichy	Manikandam
42	Salem	Metturdam
43	Ramanathapuram	Mudukulathur
44	Thoothukudi	Nagalapuram
45	Nagapattinam	Nagapattinam
46	Kanyakumari	Nagercoil
47	Kanyakumari	Nagercoil (Women)
48	Namakkal	Namakkal
49	Tiruvarur	Needamangalam
50	Chennai	North Chennai + III rd Shift
51	Thanjavur	Orathanadu
52	Kancheepuram	Oragadam
53	Ramanathapuram	Paramakudi
54	Perambalur	Perambalur
55	Tirunelveli	Pettai + III rd Shift
56	Chengalpattu	Perumbakkam
57	Pudukottai	Pudukottai
58	Trichy	Pullambadi (Women)
59	Chennai	R.K. Nagar

60	Tirunelveli	Radhapuram
61	Ramanathapuram	Ramanathapuram
62	Ranipet	Ranipet
63	Kallakurichi	Sankarapuram
64	Virudhunagar	Sattur
65	Sivagangai	Sivagangai
66	Salem	Salem + III rd Shift
67	Salem	Salem (Women)
68	Nagapattinam	Sembodai
69	Thanjavur	Thanjavur
70	Theni	Theni
71	Tenkasi	Tenkasi
72	Nagapattinam	Thirukkuvalai
73	Thanjavur	Thiruvaiyaru
74	Chennai	Thiruvanmiyur
75	Thiruvannamalai	Thiruvannamalai
76	Villupuram	Tindivanam
77	Thoothukudi	Tiruchendur
78	Tirupur	Tiruppur
79	Trichy	Trichy
80	Trichy	Trichy (Prison)
81	Thoothukudi	Thoothukudi
82	Tirupur	Udumalaipettai
83	Kallakurichi	Ulundurpet
84	Tiruvallur	Vadakarai
85	Tenkasi	Veerakeralampudur
86	Vellore	Vellore
87	Thoothukudi	Veppalodai
88	Pudukottai	Viralimalai

89	Virudhunagar	Virudhunagar
90	Tiruppathur	Vaniyambadi

DISTRICT SKILL TRAINING OFFICES

- a. Function as a coordinating District level office for all Skill training schemes of Director of Employment and Training and Tamil Nadu Skill Development Corporation (TNSDC) and Tamil Nadu Adi Dravidar Housing and Development Corporation Ltd (THADCO).
- b. Monitor Apprenticeship training to students in Industries by implementing Apprenticeship Act 1961.
- c. Conduct Technical inspection in ITIs, Industrial Schools and skill training providers to ensure smooth conduct of training.

Sl. No	Name of the District Skill Training Office	Sl. No	Name of the District Skill Training Office
1.	Chennai	16.	Pudukkottai
2.	Coimbatore	17.	Ramanathapuram
3.	Cuddalore	18.	Salem
4.	Dindugal	19.	Sivagangai
5.	Dharmapuri	20.	Thanjavur & Mayiladuthurai
6.	Erode	21.	Theni
7.	Kanchipuram & Chengalpet	22.	Tirunelveli & Tenkasi
8.	Karur	23.	Tiruppur
9.	Krishnagiri & Tirupathur	24.	Tiruvallur
10.	Madurai	25.	Thiruvannamalai
11.	Nagappattinam & Thiruvarur	26.	Trichy
12.	Nagercoil	27.	Thoothukudi
13.	Namakkal	28.	Vellore & Ranipet
14.	The Nilgiris	29.	Villupuram & Kallakurichi
15.	Perambalur & Ariyalur	30.	Virudhunagar

ALL INDIA TRADE TEST FOR CTS TRAINEES

Every Year All India Trade Test for CTS Trainees is conducted in the month of July and All India Supplementary Trade Test is conducted in the month of February by DGT, New Delhi. National Trade Certificate (NTC) for the passed out Trainees are issued through NCVT MIS Portal.

II. APPRENTICESHIP TRAINING SCHEME (UNDER APPRENTICES ACT 1961)

1) Introduction

Apprenticeship Training Scheme aims at skilling youths through on the job practical training in industries to pass outs of Industrial Training Institutes (ITI). This scheme bridges the gap between the institute delivery and the industry requirement. The Apprenticeship Training Scheme is implemented through various industry establishments in the State as per the Apprentices Act 1961, enacted in the parliament during December 1961.

2) Coverage of Industry Establishments under Apprentices Act

It is obligatory on the part of employers both in Public and Private Sector establishments to engage apprentices in the band of 2.5% to 15 % of the total strength of the workers including contract workers as per the rule. It covers employers having requisite training infrastructure as laid down in the Act to engage apprentices.

The ITI pass-outs are engaged as Apprentices in the following category of Industries having workers strength of 4 or more workers on voluntary basis and 30 or more workers on mandatory basis.

1. Central Government Departments and Central Public Sector Undertakings.
2. State Government Departments and State public Sector Establishments, and
3. Private Industries.

In Tamil Nadu, Apprenticeship Training Scheme is implemented in 3199 industries including Government Establishments like, Tami Nadu Electricity Board, Transport Corporations, TWAD Board, PWD, etc.

3) Implementing Agency

The Director of Employment and Training is the State Apprenticeship Adviser under the Act and he is responsible for the implementation of this Act in the State Government Establishments and State public Sector Establishments, and also in Private Industries which are functioning in 3 States.

Whereas, Regional Directorate of Apprenticeship Training, Chennai, Ministry of Skill Development & Entrepreneurship, Government of India will look after the Central Government Establishments, Central Public Sector

Undertakings and Private Industries which are functioning in 4 or more states in our country.

4) Central Apprenticeship Council

Central Apprenticeship Council (CAC) is an Apex statutory body to advise the Government of India on laying down of policies and prescribing norms and standards in respect of Apprenticeship Training Scheme (ATS).

5) Trades and Duration of Training

In our State, Apprenticeship Training is imparted in 91 designated trades. Some of the popular trades are Turner, Machinist, Electrician, Fitter, welder, etc.

For most of the trades the duration of Apprenticeship training including basic Training is of one year. In few trades, the duration of training ranges from 6 months to 3 years depending on the trade. Now provision has been made for the employers to choose their optional trades for giving Apprenticeship training as per their requirement.

6) Admission of Apprentices

Apprentices (ITI graduates) are generally engaged throughout the year by the establishment as and when vacancy arises. A person, male or female, is qualified for being engaged as apprentice if he/she is not less than 14 years of age and satisfies the prescribed standards of education and physical fitness. Engaging apprentices in both Private and Public sector made as follows:

- i. Direct Campus selection from Government and Private ITIs
- ii. Through own advertisement by the organization.
- iii. Participating in Trade Apprenticeship Engagement Fair (TAEF) conducted by Department of Employment and Training.
- iv. Online fetching data from Employment and Training portal.
- v. Obtaining panel of candidates from respective State Directorate of Employment and Training through their Apprentices Act implementing units.
- vi. Employment Exchanges.
- vii. Through directly applying Apprenticeship Portal (apprenticeshipindia.org)

7) Contract of Apprenticeship

Online portal is used for administering the implementation of the Apprenticeship Training under the web portal www.apprenticeshipindia.org.

Every person registered as apprentice or his guardian in case of minors, have to execute a contract of apprenticeship with the employer in the prescribed form, through online by using digital signature which will be registered by the respective Regional Joint Apprenticeship Adviser (Regional Joint Directors of Training).The training will be imparted in pursuance of the contract. The apprentices and the employers shall carry out obligations under the contract. No apprentice will be allowed to appear for the final examination without the registration of contract.

8) Training Programmes

The shop floor training is given to the Apprentices by the employer in the factory. Related theory instructions are also to be arranged by the employers, as the apprentices finally will appear for the examination both in practical and theory subjects.

9) Stipend to Apprentices

The expenditure on stipend for apprentices is borne by the employers as per the provisions of the Act. The minimum rates of stipend are as follows:

Sl. No	Category	Prescribed minimum amount of stipend
1	School pass-outs (class 5 th - 9 th)	Rs.5000/ per month
2	School pass-outs (class 10 th)	Rs.6000/ per month
3	School pass-outs (class 12 th)	Rs.7000/ per month
4	National or State certificate holder	Rs.7000/- per month

10) Final Examination and Certification

Every apprentice who has completed the prescribed period of apprenticeship training and put in minimum required attendance shall appear for the final All India Trade Test for apprentices, conducted under the aegis of National Council for Vocational Training (NCVT). The examination is conducted twice in a year, in the months of April/May and October/ November. The successfully passed out trainees are awarded with National Apprenticeship Certificate (NAC) by NCVT, Government of India. NAC is recognized for employment under Government/quasi-Government departments / organizations.

11) Skill Competition for Trade apprentices

Apprentices in establishments, irrespective of trade, may participate in "India Skills" and "World Skill" competition held by MSDE, Government of India

itself. Candidates are selected through Sector Skill Councils and Tamil Nadu Skill Development Corporation at District, Regional, State level and through National Skill Development Corporation at National Level.

Candidates are being prepared for "World Skill competition" by MSDE, Government of India itself. So that they get better opportunities at International level.

12) Basic Training Provider (BTP)

Basic Training Provider (BTP) is an entity who has the facilities for imparting basic training to apprentices. Various types of BTPs are:

- Government & Private Industrial Training Institutes
- Industries/Establishments with in-house basic training facilities.
- BTP set up / supported by Industry Clusters/Industry Associations.

Director, Regional Skill Development & Entrepreneurship (RSDE) is the approving authority for Basic Training Providers. So far 399 BTPs have been approved and 142 Apprentices are undergoing training in BTPs.

III. National Apprenticeship Promotion Scheme (NAPS)

The main objective of the scheme is to promote apprenticeship training by increasing the engagement of apprentices in industries. Under the scheme, the apprentices and Industries/ Institutions are incentivized by Central Government as below:

- (i) Sharing of 25% of prescribed stipend subject to a maximum of Rs.1,500/- per month per apprentice to all apprentices engaged by the employers.
- (ii) Sharing of cost of basic training with Basic Training Providers (BTP), limited to Rs.7,500/- for a maximum of 500 hours/ three months.

Fresher's as apprentices in Establishment:-

To achieve the national target of 50 Lakh apprentices cumulatively by 2020 many amendments and reforms have been made. One of the major reforms is inducting freshers as apprentices with a qualification of 8th, 10th, 12th passed in both designated and optional trades. These freshers will be completing apprenticeship training and will get National Apprenticeship Certificate (NAC). Since all the Government ITIs and Private ITIs are considered as Basic Training Providers, industries not having in-house training facilities will outsource these BTPs for giving basic training to freshers.

IV. INDUSTRIAL SCHOOLS

Under State Council for Vocational Training, 267 Self-finance and 21 Aided Private Industrial School are functioning in Tamil Nadu. At present 4,463 trainees are undergoing training. Training is offered in 57 trades viz., Electrical, Mechanical, Automobile, Electronics, Catering, Tailoring, Computer Software, Office Automation sectors etc., ranging from one year to three years. Candidates with 8th and 10th pass qualification are admitted for training in various trades. Eleven Industrial Schools are offering Technical Teacher's Training Certificate Course. Examination is conducted by State Board of Examination for Vocational Training (SBEVT) and SCVT Certificates are issued to the successful candidates. 21 Private Industrial Schools and 10 Private Industrial Training Institutes are receiving maintenance grant from the Government. A sum of Rs.5.917 Crores was given to the Aided Industrial Schools/ITI's in the financial year 2020-2021 as Maintenance grant.

V. STATE BOARD OF EXAMINATION OF VOCATIONAL TRAINING

The State Board of Examination Vocational Training was formed to perform the following examination activities.

Preparation of question papers, conducting of examination, declaration of results and issuing of certificates to the successful candidates under the following schemes

1. NCVT – January and July every year
2. SCVT – May and December every year
3. Private Candidates – December every year
4. Apprenticeship Training Scheme- April and October
5. Industrial School- June and December every year
6. Wireman Helper Competency – Once in Three Years
7. State Skill Competition – Every year
8. State Level Project Competition- Every year
9. Centre of Excellence Trades- February and August Every year

ASSESSMENT OF TNSDC & THADCO SKILL TRAINING PROGRAMMES

State Council for Vocational Training (SCVT) conduct the assessment of TNSDC & THADCO Skill Training Courses through suitable Technical Staff and issue Certificate to the passed out trainees.

VI. UPGRADATION OF GOVERNMENT ITIs THROUGH PUBLIC PRIVATE PARTNERSHIP (PPP) MODE

Government of India launched this scheme in the year 2007 to improve the ITI - Industry interaction and to motivate private participation in skill development activities. 32 Government ITIs are under up-gradation in Tamil Nadu under this project.

100 % funding as interest free loan of Rs.2.50 Crore to each ITI sanctioned by Government of India to upgrade these Govt. ITIs through Institute Management Committee (IMC) formed in each project ITI and registered as a society under society registration Act. Rs.2.50 Crore had been released to IMC society of each ITI to all 32 ITIs. Total cost of the project is Rs.80.00 Crore. (ITIs were covered in phased manner, 2007-08, 12 ITIs, 2008-09, 5 ITIs, 2009-10, 11 ITIs, 2010-11, 2 ITIs and 2011-12, 2ITIs).

The up-gradation comprises of civil works, Purchase of tools and equipments for the existing and for starting new trades.

A Memorandum of Agreement (MoA) is signed among the Central Government, State Government and the Industry Partner in which the terms and conditions for participating in this Scheme and the roles and responsibilities of different parties are set out.

Institute Management Committee (IMC) is headed by an Industry Partner with five members from the industry, five members from the Government and Government ITI Principal as Member Secretary. The IMC prepares an Institute Development Plan (IDP) which lays down the road map for the development of the Institute.

Academic and financial powers are delegated to the IMC societies for day to day functioning of ITI and to make income generation through the facilities created by them.

VII. Skill Strengthening for Industrial Value Enhancement (STRIVE)

Government of India designed a new scheme to upgrade the Govt. I.T.Is called Skills Strengthening for Industrial Value Enhancement (STRIVE). This scheme is to incentivize critical institutional reforms required in the institutional training systems, notably the ITI network and the apprenticeship system. This is Six year program from 2017 to 2022.

This project aims to improve access to quality and market driven vocational training provided in Industrial Training Institute and Apprenticeships, with the following objectives.

- Result Area-1 : Improved Performance of ITIs
- Result Area-2 : Increased Capacities of State Governments to support ITIs and Apprenticeship Training
- Result Area-3 : Improved Teaching and Learning (being implemented by Government of India)
- Result Area-4 : Improved and Broadened Apprenticeship Training

Result Area: 1 Improved performance of ITIs

Under this Scheme, the following 13 Government ITIs and three Private ITIs have been covered under this scheme with a tentative outlay of Rs.29.01 crore. These funds will be utilized for enhancing the quality of ITI training, promoting and monitoring apprenticeship training at the State level, opening of Industry Window for training of ITI Instructors, establishing a dedicated Apprenticeship Cell at State level and State Project Implementation Unit (SPIU) for implementing the STRIVE scheme.

Sl.No.	Name of the ITIs	District
Government ITIs		
1.	Chengalpattu	Kancheepuram
2.	Ambattur	Tiruvallur
3.	Trichy	Trichy
4.	Perambalur	Perambalur
5.	Cuddalore	Cuddalore
6.	Dindigul	Dindigul
7.	Madurai	Madurai
8.	Salem	Salem
9.	Coimbatore	Coimbatore
10.	Virudhunagar	Virudhunagar
11.	Thoothukudi	Thoothukudi
12.	Namakkal	Namakkal
13.	Sivagangai	Sivagangai
Private ITIs		
14.	Ramco Private ITI, Rajapalayam, Virudhunagar.	Virudhunagar
15.	PAC Ramasamy Raja Private ITI, Ariyalur	Ariyalur
16.	Don Bosco Private ITI, Lalgudi, Trichy.	Trichy

Result Area:2 Increased capacities of the State Government to Support ITIs and apprenticeship training

Under Result Area 2, GoI have released Rs.306.00 Lakh towards 30% advance grant on signing the PBFA under the component Result Area 2 – Increased Capacities of State Government.

In Result Area-2 (Increased capacities of the State Government to support ITIs and apprenticeship training) covers three mandated reform activities as listed below:

1. Development of Career Progression Policy for ITI trainers
2. Reducing trainer vacancy in Govt. ITIs
3. Conducting tracer study

Result Area: 4 Improved and broadened apprenticeship training Industry Apprenticeship Initiative (IAI) Scheme:

As per Scheme guidelines under Result Area 4, AIEMA Industry Cluster and Coimbatore District Small Industry Association (CODISSIA) have been selected as Industry Clusters on Phase 1 Pilot basis in our State.

As per this project, IAI grant fund of INR 1 crore is available for every Industry Cluster selected for IAI. Release of grant funds are based on fulfilling Key Performance Indicators (KPIs).

GoI have selected the following Industry Cluster under STRIVE Project.

1. Ambattur Industrial Estate Manufacturing Association - AIEMA
2. Coimbatore District Small Industrial Association – CODISSIA
3. Madurai Jewellery Manufacturer Consortium Pvt Ltd, Madurai
4. Ethamozhy Coir Cluster
5. INDCOSERVE-India Largest Tea Co-operative Federation

VIII. Upgradation of existing ITI as Model ITI

Government ITI, Coimbatore has been selected for upgradation of Government ITIs in to Model ITIs with the Project outlay of Rs.10.00 Crores. This project is shared between Centre & State in the ratio of 70:30.

Government of India have released an amount of Rs.350.00 lakh out of Rs.700.00 lakh of Government of India share. Government of Tamil Nadu has released Rs.150 lakh out of Rs. 300 lakh (totally Rs.500 lakh) for construction of New building and procurement of Machineries.

**RIGHT TO INFORMATION ACT 2005
I. APPELLATE AUTHORITIES**

Sl.No	DESIGNATION AND POST HELD APPELLATE AUTHORITY HOD	NAME OF THE OFFICE
1.	Additional Director (Craftsmen Training)	Department of Employment and Training, Guindy, Chennai-32. Phone No.044-22500199

II. APPELLATE AUTHORITIES IN REGIONAL OFFICE

Sl. No.	DESIGNATION AND POST HELD REGIONAL LEVEL	NAME OF THE OFFICE
1.	Regional Joint Director of Training, Chennai Region.	O/o. Regional Joint Director of Training, Chennai – 600 032. Phone No.044-22500418
2.	Regional Joint Director of Training, Coimbatore Region	O/o. Regional Joint Director of Training, Coimbatore - 641 029. Phone No.0422-2646222
3.	Regional Joint Director of Training, Madurai Region	O/o. Regional Joint Director of Training, Madurai - 625 007. Phone No.0452-2566200
4.	Regional Joint Director of Training, Trichy Region.	O/o. Regional Joint Director of Training, Trichy – 620 020. Phone No.0431-2422171
5.	Regional Joint Director of Training, Tirunelveli Region.	O/o. Regional Joint Director of Training, Tirunelveli – 627 002. Phone No. 0462-2551251
6.	Regional Joint Director of Training, Salem Region.	O/o. Regional Joint Director of Training, Salem Phone No. 0427-2900142
7.	Regional Joint Director of Training, Villupuram Region.	O/o. Regional Joint Director of Training, Villupuram Phone No. 04146-250573

III. PUBLIC INFORMATION OFFICERS IN HEAD OFFICE

Sl.No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Deputy Director (Admin) Head Quarters	Directorate (Head Quarters), Training wing Guindy, Chennai-32. Phone No.044-22500911

IV. PUBLIC INFORMATION OFFICERS IN REGIONAL OFFICE

Sl.No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Administrative Officer	O/o. Regional Joint Director of Training, Chennai Region, Guindy, Chennai – 600 032. Phone No.044-22500418

2.	Administrative Officer	O/o. Regional Joint Director of Training Coimbatore - 641 029. Phone No.0422-2646222
3.	Administrative Officer	O/o. Regional Joint Director of Training Madurai - 625 007. Phone No.0452-2566200
4.	Administrative Officer	O/o. Regional Joint Director of Training, Trichy - 620 020. Phone No.0431-2422171
5.	Administrative Officer	O/o. Regional Joint Director of Training, Tirunelveli - 627 002. Phone No. 0462-2551251
6.	Administrative Officer	O/o. Regional Joint Director of Training, Salem Phone No. 0427-2900142
7.	Administrative Officer	O/o. Regional Joint Director of Training, Villupuram Phone No. 04146-250573

**V. PUBLIC INFORMATION OFFICERS
(UNIT OFFICE - Govt. I.T.Is & D.S.T.Os)**

Sl.No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Principal	Govt. I.T.I., Alathur Phone No. 04328-267555
2.	Principal	Govt. I.T.I., Ambasamuthram Phone No.04634-251108
3.	Administrative Officer	Govt. I.T.I., Ambattur Phone No.044-26252453
4.	Principal	Govt. I.T.I., Ambattur (Women) Phone No.044-26255980
5.	Principal	Govt. I.T.I., Anaicutti Phone No. 0422-2642041
6.	Principal	Govt. I.T.I., Andimadam Phone No. 04331-293243
7.	Principal	Govt. I.T.I., Arakkonam Phone No.04177-2232616
8.	Administrative Officer	Govt. I.T.I., Ariyalur Phone No. 04329-228408
9.	Principal	Govt. I.T.I., Arupukkottai Phone No. 04566-225800
10.	Principal	Govt. I.T.I., Aundipatti (Women) Phone No.04546-242406
11.	Principal	Govt. I.T.I., Bodi Phone No. 04546-252240
12.	Principal	Govt. I.T.I., Chekkanurani Phone No.0452-287224

13.	Administrative Officer	Govt. I.T.I., Chengalpet Phone No.04114-2431242
14.	Principal	Govt. I.T.I., Chidambaram Phone No.04144-228900
15.	Principal	Govt. I.T.I., Chinna Salem Phone No. 04151-236877
16.	Administrative Officer	Govt. I.T.I., Coimbatore Phone No.0422-2642041
17.	Principal	Govt. I.T.I., Coimbatore(Women) Phone No. 0422-2645778
18.	Principal	Govt. I.T.I., Conoor Phone No.0423-2231759
19.	Administrative Officer	Govt. I.T.I., Cuddalore Phone No.04142-290273
20.	Principal	Govt. I.T.I., Cuddalore(Women) Phone No. 04142-291861
21.	Administrative Officer	Govt. I.T.I., Dharapuram Phone No.04258-230307
22.	Principal	Govt. I.T.I., Dharmapuri Phone No.04348-235323
23.	Administrative Officer	Govt. I.T.I., Dindigul Phone No. 0451-2471412
24.	Principal	Govt. I.T.I., Dindigul (Women) Phone No.0451-2470504
25.	Administrative Officer	Govt. I.T.I., Erode Phone No. 0424-2275244
26.	Principal	Govt. I.T.I., Gudalur Phone No. 0423-2231759
27.	Administrative Officer	Govt. I.T.I., Guindy Phone No.044-22501530
28.	Principal	Govt. I.T.I., Guindy (Women) Phone No. 044-22501982
29.	Principal	Govt. I.T.I., Gobichettipalayam Phone No. 9894977495
30.	Administrative Officer	Govt. I.T.I., Hosur Phone No. 04344-262456
31.	Principal	Govt. I.T.I., Jamunamarathur Phone No. 04181-245285
32.	Principal	Govt. I.T.I., Kadayannallur Phone No. 9443519686
33.	Administrative Officer	Govt. I.T.I., Karaikudi Phone No.04565-220447
34.	Principal	Govt. I.T.I., Karumandurai Phone No. 0427-2403787
35.	Principal	Govt. I.T.I., Karur Phone No. 04324-222111
36.	Principal	Govt. I.T.I., Kattumannarkoil Phone No.04144-262237
37.	Principal	Govt. I.T.I., Kollihills Phone No. 0427-2400074

38.	Principal	Govt. I.T.I., Kottur Phone No. 9442215972
39.	Administrative Officer	Govt. I.T.I., Madurai Phone No.0452-2566183
40.	Principal	Govt. I.T.I., Madurai (Women) Phone No.0452-2560544
41.	Principal	Govt. I.T.I., Manikandam Phone No.0431-2906062
42.	Administrative Officer	Govt. I.T.I., Metturdam Phone No. 04298-244065
43.	Principal	Govt. I.T.I., Mudukulathur Phone No.04576-222114
44.	Principal	Govt. I.T.I., Nagalapuram Phone No.04638-242687
45.	Administrative Officer	Govt. I.T.I., Nagapattinam Phone No. 04365-250129
46.	Administrative Officer	Govt. I.T.I., Nagercoil Phone No.04652-260463
47.	Principal	Govt. I.T.I., Nagercoil (Women) Phone No. 04652-222560
48.	Principal	Govt. I.T.I., Namakkal Phone No.04286-267976
49.	Principal	Govt. I.T.I., Needamangalam Phone No. 04367-293088
50.	Administrative Officer	Govt. I.T.I., North Chennai Phone No.044-25209268
51.	Principal	Govt. I.T.I., Orathanadu Phone No. 9443113741
52.	Administrative Officer	Govt. I.T.I., Paramakudi Phone No. 04564-231300
53.	Principal	Govt. I.T.I., Perambalur Phone No. 04328-290590
54.	Administrative Officer	Govt. I.T.I.,Pettai, Tirunelveli Phone No. 0462-2342005
55.	Administrative Officer	Govt. I.T.I.,Pudukottai Phone No. 04322-221584
56.	Principal	Govt. I.T.I.,Pullambadi (Women) Phone No. 04329 - 241242
57.	Principal	Govt. I.T.I., R K Nagar Phone No. 9841365027
58.	Principal	Govt. I.T.I.,Radhapuram Phone No.04637-254321
59.	Principal	Govt. I.T.I., Ramanathapuram Phone No.04567-231214
60.	Principal	Govt. I.T.I., Ranipet Phone No.04172-271567
61.	Administrative Officer	Govt. I.T.I., Salem Phone No. 0427-2400074
62.	Principal	Govt. I.T.I., Salem (Women) Phone No. 0427-2403787

63.	Principal	Govt. I.T.I., Sankarapuram Phone No. 04151-235258
64.	Principal	Govt. I.T.I., Sattur Phone No. 0461-2267300
65.	Principal	Govt. I.T.I., Sivagangai Phone No. 04575-292494
66.	Administrative Officer	Govt. I.T.I., Thanjavur Phone No. 04362-237054
67.	Administrative Officer	Govt. I.T.I., Theni Phone No. 04546-252240
68.	Principal	Govt. I.T.I., Thenkasi Phone No. 04633-280934
69.	Principal	Govt. I.T.I., Thirukkuvalai Phone No.04366-245514
70.	Principal	Govt. I.T.I., Thiruvaiyaru Phone No. 04362-233200
71.	Administrative Officer	Govt. I.T.I., Thiruvannamalai Phone No. 04175-2233018
72.	Principal	Govt. I.T.I., Thiruvanmiyur Phone No. 044 - 24540485
73.	Principal	Govt. I.T.I., Tindivanam Phone No. 04147-225557
74.	Administrative Officer	Govt. I.T.I., Tiruchendur Phone No.04639-242253
75.	Principal	Govt. I.T.I., Tiruppur Phone No. 0421-2429201
76.	Administrative Officer	Govt. I.T.I., Trichy Phone No.0431-2552238
77.	Principal	Govt. I.T.I., Trichy (Prison) Phone No. 9444009046
78.	Administrative Officer	Govt. I.T.I., Thoothukudi Phone No.0461-2340133
79.	Principal	Govt. I.T.I., Udumalaipettai Phone No.0422-2645778
80.	Administrative Officer	Govt. I.T.I., Ulundurpet Phone No.04149-222339
81.	Principal	Govt. I.T.I., Vadakarai Phone No. 044-26323321
82.	Principal	Govt. I.T.I., Veerakeralampudur Phone No. 04633-277962
83.	Administrative Officer	Govt. I.T.I., Vellore Phone No. 0416-2290848
84.	Principal	Govt. I.T.I., Veppalodai Phone No. 0461 - 2267300
85.	Principal	Govt. I.T.I., Viralimalai Phone No.04322-221584
86.	Administrative Officer	Govt. I.T.I., Virudhunagar Phone No. 04562-252382
87.	Principal	Govt. I.T.I., Vaniyambadi Phone No. 9486840577

88.	Principal	Govt. I.T.I., Sembodai Phone No. 9443678906
89.	Principal	Govt. I.T.I., Perumbakkam Phone No. 9962986696
90.	Principal	Govt. I.T.I., Oragadam Phone No. 6379090205

DISTRICT SKILL TRAINING OFFICES

Sl.No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Assistant Director	D.S.T.O., Chennai Phone No.9499055648
2.	Assistant Director	D.S.T.O., Coimbatore Phone No.9499055687
3.	Assistant Director	D.S.T.O., Cuddalore Phone No.949955861
4.	Assistant Director	D.S.T.O., Dindugal Phone No.949955760
5.	Assistant Director	D.S.T.O., Dharmapuri Phone No.9940729509
6.	Assistant Director	D.S.T.O., Erode Phone No.949955702
7.	Assistant Director	D.S.T.O., Kanchipuram & Chengalpattu Phone No.9499055672
8.	Assistant Director	D.S.T.O., Karur Phone No.9443328279
9.	Assistant Director	D.S.T.O., Krishnagiri & Tiruppattur Phone No.9499055838
10.	Assistant Director	D.S.T.O., Madurai Phone No.9499055748
11.	Assistant Director	D.S.T.O., Nagappattinam & Thiruvavur Phone No.9499055737
12.	Assistant Director	D.S.T.O., Kanyakumari Phone No.9499055804
13.	Assistant Director	D.S.T.O., Namakkal Phone No.9499055842
14.	Assistant Director	D.S.T.O., Nilgiris Phone No. 8124712445
15.	Assistant Director	D.S.T.O., Perambalur & Ariyalur Phone No.9499055876
16.	Assistant Director	D.S.T.O., Pudukkottai Phone No.9499055732
17.	Assistant Director	D.S.T.O., Ramanathapuram Phone No.9499055772
18.	Assistant Director	D.S.T.O., Salem Phone No.9499055827
19.	Assistant Director	D.S.T.O., Sivagangai Phone No.9499055781
20.	Assistant Director	D.S.T.O., Thanjavur & Mayiladuthurai Phone No.9499055725

21.	Assistant Director	D.S.T.O., Theni Phone No.9443153291
22.	Assistant Director	D.S.T.O., Tirunelveli & Tenkasi Phone No.9499055790
23.	Assistant Director	D.S.T.O., Tiruppur Phone No.9499055695
24.	Assistant Director	D.S.T.O., Tiruvallur Phone No.9499055663
25.	Assistant Director	D.S.T.O., Tiruvannamalai Phone No.9499055871
26.	Assistant Director	D.S.T.O., Trichy Phone No.9499055715
27.	Assistant Director	D.S.T.O., Thoothukudi Phone No.9499055809
28.	Assistant Director	D.S.T.O., Vellore & Ranipet Phone No.9499055675
29.	Assistant Director	D.S.T.O., Villupuram & Kallakurichi Phone No.9499055849
30.	Assistant Director	D.S.T.O., Virudhunagar Phone No.9499055818

VI. ASSISTANT PUBLIC INFORMATION OFFICERS IN HEAD OFFICE

Sl. No.	DESIGNATION AND POST HELD HEAD OFFICE LEVEL	NAME OF THE OFFICE
1.	Deputy Director (Plan)	Directorate (Head Quarters), Training Wing, Guindy, Chennai -32.
2.	Deputy Director (IS)	Directorate (Head Quarters), Training Wing, Guindy, Chennai -32.
3.	Deputy Director (Purchase)	Directorate (Head Quarters), Training Wing, Guindy, Chennai -32.
4.	Deputy Director (Admission)	Directorate (Head Quarters), Training Wing, Guindy, Chennai -32.
5.	Deputy Director (SBEVT)	Directorate (Head Quarters), Training Wing, Guindy, Chennai-32.
6.	Administrative Officer (Personnel)	Directorate (Head Quarters), Training Wing, Guindy, Chennai -32.
7.	Administrative Officer (Exam Cell)	Directorate (Head Quarters), Training Wing, Guindy, Chennai-32.
8.	Accounts Officer	Directorate (Head Quarters), Training Wing, Guindy, Chennai-32.
9.	Assistant Accounts Officer	Directorate (Head Quarters), Training Wing, Guindy, Chennai-32.

VII. ASSISTANT PUBLIC INFORMATION OFFICERS IN REGIONAL OFFICE

Sl. No.	DESIGNATION AND POST HELD REGIONAL LEVEL	NAME OF THE OFFICE
1	Office Manager	O/o. Regional Joint Director of Training, Chennai Region. Phone No.044-22500418

2	Office Manager	O/o. Regional Joint Director of Training, Coimbatore Region. Phone No.0422-2646222
3	Office Manager	O/o. Regional Joint Director of Training, Madurai Region. Phone No.0452-2566200
4	Office Manager	O/o. Regional Joint Director of Training, Trichy Region. Phone No.0431-2422171
5	Office Manager	O/o. Regional Joint Director of Training, Tirunelveli Region. Phone No. 0462-2551251
6	Office Manager	O/o. Regional Joint Director of Training, Salem Phone No. 0427-2900142
7.	Office Manager	O/o. Regional Joint Director of Training, Villupuram Phone No. 04146-250573

**VIII. ASSISTANT PUBLIC INFORMATION OFFICERS
UNIT OFFICERS (Govt. I.T.Is /D.S.T.Os)**

Sl. No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Office Manager	Govt. I.T.I., Alathur Phone No. 04328-267555
2.	Office Manager	Govt. I.T.I., Ambasamuthiram Phone No.04634-251108
3.	Office Manager	Govt. I.T.I., Ambattur Phone No.044-26252453
4.	Office Manager	Govt. I.T.I., Ambattur (Women) Phone No.044-26255980
5.	Senior Assistant	Govt. I.T.I., Anaicutti Phone No. 0422-2642041
6.	Office Manager	Govt. I.T.I., Andimadam Phone No. 04331-293243
7.	Office Manager	Govt. I.T.I., Arakkonam Phone No.04177-2232616
8.	Office Manager	Govt. I.T.I., Ariyalur Phone No. 04329-228408
9.	Senior Assistant	Govt. I.T.I., Arupukkottai Phone No. 04566-225800
10.	Office Manager	Govt. I.T.I., Aundipatti (Women) Phone No.04546-242406

11.	Senior Assistant	Govt. I.T.I., Bodi Phone No. 04546-252240
12.	Senior Assistant	Govt. I.T.I., Chekkanurani Phone No.0452-287224
13.	Office Manager	Govt. I.T.I., Chengalpet Phone No.04114-2431242
14.	Office Manager	Govt. I.T.I., Chidambaram Phone No.04144-228900
15.	Office Manager	Govt. I.T.I., Chinna Salem Phone No. 04151-236877
16.	Office Manager	Govt. I.T.I., Coimbatore Phone No.0422-2642041
17.	Office Manager	Govt. I.T.I., Coimbatore(Women) Phone No. 0422-2645778
18.	Office Manager	Govt. I.T.I., Conoor Phone No.0423-2231759
19.	Office Manager	Govt. I.T.I., Cuddalore Phone No.04142-290273
20.	Office Manager	Govt. I.T.I., Cuddalore(Women) Phone No.04142-291861
21.	Office Manager	Govt. I.T.I., Dharapuram Phone No. 04258-230307
22.	Office Manager	Govt. I.T.I., Dharmapuri Phone No.04348-235323
23.	Office Manager	Govt. I.T.I., Dindigul Phone No. 0451-2471412
24.	Office Manager	Govt. I.T.I., Dindigul (W) Phone No.0451-2470544
25.	Office Manager	Govt. I.T.I., Erode Phone No. 0424-2275244
26.	Senior Assistant	Govt. I.T.I., Gudalur Phone No. 0423-2231759
27.	Office Manager	Govt. I.T.I., Guindy Phone No.044-22501530
28.	Office Manager	Govt. I.T.I., Guindy (Women) Phone No. 044-22501982
29.	Office Manager	Govt. I.T.I., Gobichettipalayam Phone No. 9894977495
30.	Office Manager	Govt. I.T.I., Hosur Phone No. 04344-262456
31.	Senior Assistant	Govt. I.T.I., Jamunamarathur Phone No. 04181-245285
32.	Office Manager	Govt. I.T.I., Kadayanallur Phone No. 9443519686
33.	Office Manager	Govt. I.T.I., Karaikudi Phone No.04565-220447
34.	Senior Assistant	Govt. I.T.I., Karumandurai Phone No. 0427-2403787
35.	Office Manager	Govt. I.T.I., Karur Phone No.04324-222111

36.	Office Manager	Govt. I.T.I., Kattumannarkoil Phone No. 04144-262237
37.	Senior Assistant	Govt. I.T.I., Kollihills Phone No. 0427-2400074
38.	Office Manager	Govt. I.T.I., Kottur Phone No. 9442215972
39.	Office Manager	Govt. I.T.I., Madurai Phone No.0452-2566183
40.	Office Manager	Govt. I.T.I., Madurai (Women) Phone No.0452-2560544
41.	Office Manager	Govt. I.T.I., Manikandam Phone No.0431-2906062
42.	Office Manager	Govt. I.T.I., Metturdam Phone No. 04298-244065
43.	Office Manager	Govt. I.T.I., Mudukulathur Phone No.04576-222114
44.	Senior Assistant	Govt. I.T.I., Nagalapuram Phone No.04638-242687
45.	Office Manager	Govt. I.T.I., Nagapattinam Phone No. 04365-230129
46.	Office Manager	Govt. I.T.I., Nagercoil Phone No.04652-260463
47.	Office Manager	Govt. I.T.I., Nagercoil (Women) Phone No. 04652-222560
48.	Office Manager	Govt. I.T.I., Namakkal Phone No.04286-267976
49.	Senior Assistant	Govt. I.T.I., Needamangalam Phone No. 04367-293088
50.	Office Manager	Govt. I.T.I., North Chennai Phone No.044-25209268
51.	Office Manager	Govt. I.T.I., Orathanadu Phone No. 9443113741
52.	Office Manager	Govt. I.T.I., Paramakudi Phone No. 04564-231300
53.	Office Manager	Govt. I.T.I.,Perambalur Phone No. 04328-290590
54.	Office Manager	Govt. I.T.I.,Pettai Phone No. 0462-2342005
55.	Office Manager	Govt. I.T.I.,Pudukottai Phone No. 04322-221584
56.	Office Manager	Govt. I.T.I.,Pullambadi (Women) Phone No. 04329 - 241242
57.	Office Manager	Govt. I.T.I.,R K Nagar Phone No. 9841365027
58.	Senior Assistant	Govt. I.T.I., Radhapuram Phone No.04637-254321
59.	Office Manager	Govt. I.T.I., Ramanathapuram Phone No.04567-231214
60.	Office Manager	Govt. I.T.I., Ranipet Phone No.04172-271567

61.	Office Manager	Govt. I.T.I., Salem Phone No. 0427-2400074
62.	Office Manager	Govt. I.T.I., Salem (Women) Phone No. 0427-2403787
63.	Senior Assistant	Govt. I.T.I., Sankarapuram Phone No. 04151-235258
64.	Office Manager	Govt. I.T.I., Sattur Phone No. 0461-2267300
65.	Office Manager	Govt. I.T.I., Sivagangai Phone No. 04575-292494
66.	Office Manager	Govt. I.T.I., Thanjavur Phone No. 04362-237054
67.	Office Manager	Govt. I.T.I., Theni Phone No. 04546-252240
68.	Senior Assistant	Govt. I.T.I., Tenkasi Phone No. 04633-280934
69.	Office Manager	Govt. I.T.I., Thirukkuvalai Phone No. 04366-245514
70.	Senior Assistant	Govt. I.T.I., Thiruvaiyaru Phone No. 04362-233200
71.	Office Manager	Govt. I.T.I., Thiruvannamalai Phone No. 04175-2233018
72.	Office Manager	Govt. I.T.I., Thiruvanmiyur Phone No. 044 - 24540485
73.	Office Manager	Govt. I.T.I., Tindivanam Phone No. 04147-225557
74.	Office Manager	Govt. I.T.I., Tiruchendur Phone No.04639-242253
75.	Office Manager	Govt. I.T.I., Tiruppur Phone No.0421-2429201
76.	Office Manager	Govt. I.T.I., Trichy Phone No.0431-2552238
77.	Office Manager	Govt. I.T.I., Trichy (Prison) Phone No. 9444009046
78.	Office Manager	Govt. I.T.I., Thoothukudi Phone No.0461-2340133
79.	Office Manager	Govt. I.T.I., Udumalaipettai Phone No. 0422-2645778
80.	Office Manager	Govt. I.T.I., Ulundurpet Phone No.04149-222339
81.	Senior Assistant	Govt. I.T.I., Vadakarai Phone No. 044-26323321
82.	Senior Assistant	Govt. I.T.I., Veerakeralampudur Phone No. 04633-277962
83.	Office Manager	Govt. I.T.I., Vellore Phone No. 0416-2290848
84.	Senior Assistant	Govt. I.T.I., Veppalodai Phone No. 0461 - 2267300
85.	Office Manager	Govt. I.T.I., Viralimalai Phone No.04322-221584

86.	Office Manager	Govt. I.T.I., Virudhunagar Phone No. 04562-252382
87.	Office Manager	Govt. I.T.I., Vaniyambadi Phone No. 9486840577
88.	Office Manager	Govt. I.T.I., Sembodai Phone No.9443678906
89.	Office Manager	Govt. I.T.I., Perumbakkam Phone No.9962986696
90.	Office Manager	Govt. I.T.I., Oragadam Phone No.6379090205

**ASSISTANT PUBLIC INFORMATION OFFICERS
DISTRICT SKILL TRAINING OFFICES**

Sl.No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Office Manager	D.S.T.O., Chennai
2.	Office Manager	D.S.T.O., Coimbatore
3.	Office Manager	D.S.T.O., Cuddalore
4.	Office Manager	D.S.T.O., Dindugal
5.	Office Manager	D.S.T.O., Dharmapuri
6.	Office Manager	D.S.T.O., Erode
7.	Office Manager	D.S.T.O., Kanchipuram & Chengalpattu
8.	Office Manager	D.S.T.O., Krishnagiri & Tiruppattur
9.	Office Manager	D.S.T.O., Karur
10.	Office Manager	D.S.T.O., Madurai
11.	Office Manager	D.S.T.O., Nagappattinam & Thiruvarur
12.	Office Manager	D.S.T.O., Kanyakumari
13.	Office Manager	D.S.T.O., Namakkal
14.	Office Manager	D.S.T.O., Nilgiris
15.	Office Manager	D.S.T.O., Perambalur & Ariyalur
16.	Office Manager	D.S.T.O., Pudukkottai
17.	Office Manager	D.S.T.O., Ramanathapuram
18.	Office Manager	D.S.T.O., Salem
19.	Office Manager	D.S.T.O., Sivagangai
20.	Office Manager	D.S.T.O., Thanjavur & Mayiladuthurai
21.	Office Manager	D.S.T.O., Tirunelveli & Tenkasi
22.	Office Manager	D.S.T.O., Tiruppur
23.	Office Manager	D.S.T.O., Tiruvallur
24.	Office Manager	D.S.T.O., Tiruvannamalai
25.	Office Manager	D.S.T.O., Trichy
26.	Office Manager	D.S.T.O., Thoothukudi
27.	Office Manager	D.S.T.O., Vellore & Ranipet
28.	Office Manager	D.S.T.O., Villupuram & Kallakurichi
29.	Office Manager	D.S.T.O., Virudhunagar
30.	Office Manager	D.S.T.O., Theni

**Ungal Thoguthiyil Muthalamaichar (UTM)
Nodal Officer (Head Office)**

Sl.No	DESIGNATION AND POST HELD AUTHORITY HOD	NAME OF THE OFFICE
1.	Additional Director (Craftsmen Training)	Department of Employment and Training, Guindy, Chennai-32. Phone No.044-22500199

District level –Nodal Officer

DISTRICT SKILL TRAINING OFFICES

Sl.No	DESIGNATION AND POST HELD	NAME OF THE OFFICE
1.	Assistant Director	D.S.T.O., Chennai Phone No.9499055648
2.	Assistant Director	D.S.T.O., Coimbatore Phone No.9499055687
3.	Assistant Director	D.S.T.O., Cuddalore Phone No.949955861
4.	Assistant Director	D.S.T.O., Dindugal Phone No.949955760
5.	Assistant Director	D.S.T.O., Dharmapuri Phone No.9940729509
6.	Assistant Director	D.S.T.O., Erode Phone No.949955702
7.	Assistant Director	D.S.T.O., Kanchipuram & Chengalpet Phone No.9499055672
8.	Assistant Director	D.S.T.O., Karur Phone No.9443328279
9.	Assistant Director	D.S.T.O., Krishnagiri & Tiruppathur Phone No.9499055838
10.	Assistant Director	D.S.T.O., Madurai Phone No.9499055748
11.	Assistant Director	D.S.T.O., Nagappattinam & Thiruvarur Phone No.9499055737
12.	Assistant Director	D.S.T.O., Kanyakumari Phone No.9499055804
13.	Assistant Director	D.S.T.O., Namakkal Phone No.9499055842
14.	Assistant Director	D.S.T.O., Nilgiris Phone No. 8124712445
15.	Assistant Director	D.S.T.O., Perambalur & Ariyalur Phone No.9499055876
16.	Assistant Director	D.S.T.O., Pudukkottai Phone No.9499055732
17.	Assistant Director	D.S.T.O., Ramanathapuram Phone No.9499055772
18.	Assistant Director	D.S.T.O., Salem Phone No.9499055827

19.	Assistant Director	D.S.T.O., Sivagangai Phone No.9499055781
20.	Assistant Director	D.S.T.O., Thanjavur & Mayiladuthurai Phone No.9499055725
21.	Assistant Director	D.S.T.O., Theni Phone No.9443153291
22.	Assistant Director	D.S.T.O., Tirunelveli & Tenkasi Phone No.9499055790
23.	Assistant Director	D.S.T.O., Tiruppur Phone No.9499055695
24.	Assistant Director	D.S.T.O., Tiruvallur Phone No.9499055663
25.	Assistant Director	D.S.T.O., Tiruvannamalai Phone No.9499055871
26.	Assistant Director	D.S.T.O., Trichy Phone No.9499055715
27.	Assistant Director	D.S.T.O., Thoothukudi Phone No.9499055809
28.	Assistant Director	D.S.T.O., Vellore & Ranipet Phone No.9499055675
29.	Assistant Director	D.S.T.O., Villupuram & Kallakurichi Phone No.9499055849
30.	Assistant Director	D.S.T.O., Virudhunagar Phone No.9499055818

FOR FURTHER INFORMATION CONTACT:

The Director,
Department of Employment and Training,
Alandur Road, Guindy,
Chennai – 600 032.

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**Sd/[22-07-2021]
Director of Employment and Training**